**Attendance: Present:** President Peter Fos; Provost James Payne; Dr. Gregg Lassen; Margaret Royerre; Darrell Kruger; Maggie Roussell; Harold Baur; Ranzy Montet; Charles Taylor; Mark Kulp; Jim Burgard; Michael Dauenhauer; Cherie Trumbach; Derek Genuse; Alicia Hord; Wendy Schlucher; Kevin Graves; Marla Nelson; Ivan Miestchovich

**Absent:** Amanda Green; Anthony Gregorio

**Agenda Items:**
- Call to order – 2:00 p.m.
- President’s address and charge to the Committee
- Open discussion on approach and plan of action
- Adjourn

**Discussion:**

*Information Items:* **Dr. Fos thanked the Committee Members for accepting the challenge to explore and address ways the University could become more cost effective going forward. Dr. Lassen discussed several possibilities and options that are available and open for discussion.**

**Discussion Items:** 1.) Fix the structural deficit; 2.) Investment pool, that would make us a unique vibrant university and reinvest funds into the growth of certain programs. There may be some things that we should be doing that we don’t already do and can be part of what we recommend to the President. We should focus on the real things that differentiate us and make us what we can be; 3.) Once we accomplish steps 1 and 2, we can then discuss options for pay increases.

**Decisions Made:**

**Ideas/Next Steps:** Next meeting is scheduled for November 14, 2013 and will include presentations from members of the UL System and Tiffany Soublet, then we’ll get into identifying some things.

**Materials/Attachments:**

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**Attendance:** Present: Dr. Jim Purcell; Dr. Karen Denby; Harold Baur; Michael Dauenhauer; President Fos; Derek Genusa; Kevin Graves; Amanda Green; Alicia Hord; Darrell Kruger; Gregg Lassen; James Payne; Ranzy Montet; Matt Moore; Maggie Roussell; Margaret Royerre; Wendy Schluchter; William Sharpton; Tiffany Soublet; Charles Taylor; Cherie Trumbach

**Absent:**

**Agenda Items:** Call to order: 10:00 a.m.
- Presentation: “State of the System” by Dr. Jim Purcell, Commissioner of Higher Education
- Presentation: Operating Budget Overview by Ms. Tiffany Soublet, Assistant Vice President, Budget Finance and System-Unrestricted
- Open discussion by Committee
- Adjourn

**Discussion:**
*Information Items: State of the System; Operating Budget Overview – See attached presentation.*

**Discussion Items:**

**Decisions Made:**

**Ideas/Next Steps:** Next meeting will be held on December 6, 2013.

**Materials/Attachments:**

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**Attendance: Present:** Darrell Kruger; Amanda Green; Margaret Royerre; Ranzy Montet; Wendy Schluchter; Michael Dauenhauer; Kevin Graves; Charles Taylor, Cherie Trumbach; Anthony Gregorio; Alicia Hord; Marla Nelson; Mark Kulp; Ivan Miestchovich

**Absent:** Derek Genusa; James Payne; James Burgard; Maggie Roussell

**Agenda Items:**
- Call to order 10:00 a.m.
- Tiffany Soublets’ presentation, presented by Dr. Gregg Lassen
- Timeline
- Group Breakout
- Adjournment

**Discussion:**

*Information Items: Program Review Process; Operating Budget Overview*

**Discussion Items:**

**Decisions Made:**

**Ideas/Next Steps:** Next meeting will be held on January 10, 2014.

**Materials/Attachments:** Shreveport times article: Grambling, other ULS campuses in financial trouble

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Cost Containment and Revitalization Committee Meeting
Date: January 10, 2014

**Attendance:** Present: Ranzy Montet; Darrell Kruger; Harold Baur; Brandan Bonds; Derek Genusa; Kevin Graves; Cherie Trumbach; Alicia Hord; Amanda Green; Margaret Royerre; Ivan Miestchovich; Anthony Gregorio; Charles Taylor; Gregg Lassen; James Burgard; Wendy Schluchter; Marla Nelson; Michael Dauenhauer; James Payne

Absent:

**Agenda Items:**
- Call to order – 2:00 p.m.
- Dr. Jim Payne – Academic Affairs Revitalization Plan
- Dr. Gregg Lassen – The need for University spending freeze
- Ranzy Montet – Discussion/Assignments of the Cost Containment and Revitalization Sub-Committees
- Open discussion by Committee
- Next meeting date
- Adjournment

**Discussion:**
- Information Items: UNO Memorandum from Dr. Payne dated January 9, 2014 regarding Cost Containment and Revitalization
- Sub-Committee Assignments

**Discussion Items: Sub-Committee Assignments –**
- Committee “A” - Evaluation of Academic Programs
  James Payne; Elizabeth Land; Kevin Graves; Darrell Kruger
- Committee “B” - Evaluation of Student Worker Assignments
  Cherie Trumbach; Alisha Hord; Derek Genusa; Jim Burgard; Marla Nelson
- Committee “C” - Evaluation of Graduate Assistants Assignments
  Anthony Gregorio; Ivan Miestchovich; Maggie Roussell; Wendy Schluchter
- Committee “D” - Evaluation of Assignments of Periods of Appointment
  Mark Kulp; Michael Dauenhauer; Amanda Green
- Committee “E” - Evaluation of Assignment of Probationary Classified Employees
  Margaret Royerre; Harold Baur; Charles Taylor
- Committee “F” - Evaluation of Assignment of Unclassified Staff Appointments
  Gregg Lassen; Ranzy Montet; Tiffany Soublet

**Ideas/Next Steps:** Next meeting date will be January 17, 2014.

**Materials/Attachments:**

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### Attendance: Present:
Charles Taylor; Ranzy Montet; Amanda Green; Harold Baur; James Burgard; Alicia Hord; Michael Dauenhauer; Anthony Gregorio; Brandon Bonds; Wendy Schluchter; Cherie Trumbach; Darrell Kruger; James Payne; Ivan Miestchovich; Marla Nelson; Kevin Graves; Mark Kulp

### Agenda Items:
- Call to order – 10:00 a.m.
- Q & A – Dr. Jim Payne
- Q & A – Dr. Gregg Lassen
- Initial team feedback
- Adjournment

### Discussion:
*Information Items:* The first action taken in Cost Containment and Revitalization was to close the Childrens Center. We are looking at other things even though we are not talking about it directly. The Athletics budget is being intently scrutinized, so is the Lakeshore Arena. The notion of how we pay for scholarships is being scrutinized.

*Dr. Payne informed advised the Committee on crafting recommendations on how to restructure programs to make them more cost effective.*

### Discussion Items:

### Decisions Made:

### Ideas/Next Steps:
Next meeting will be held on January 24, 2014

### Materials/Attachments:

### Action | Person Responsible | Timeline
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Attendance: Present: Marla Nelson; Cherie Trumbach; Darrell Kruger; Brandon Bonds; Amanda Green; Ranzy Montet; Anthony Gregorio; Alicia Hord; Kevin Graves; Harold Baur; Margaret Royerre; Ivan Miestchovich; Wendy Schluchter; Michael Dauenhauser; Mark Kulp; Gregg Lassen; James Payne

Absent: 

Agenda Items:
- Call to order – 10:00 a.m.
- Provide Update to Committee
- Adjournment

Discussion:

Information Items:
- Reviewing all of the staff areas with focus on cost benefit analysis on every department and in our recommendations, staffing levels will reflect research done as to performance.
- Meeting with R & T Foundation to open dialog, we are continuing to work to make progress to better understand and recalibrate the relationship between the University and the R & T Foundation, with an eye to accessing resources.
- We have been using a couple of employees to perform department by department analysis of staff organization. From my view it is anticipated that the cuts that we’ll take in the next short time frame will be disproportionately damaging to non-academic areas. We’re not leaving any stone unturned.
- We are discussing outsourcing opportunities
- Our mission is research and teaching, so we’re doing everything that we can to ensure research and teaching is protected.
- Provost Payne worked on developing recommendations for program reviews and followed up with the Deans on which departments need to be doing restructuring; cost savings and the delivery of their programs. In some cases there are programs that need to be discontinued.
- Working on streamlining general education from roughly 1700 to 52 courses
- Discussion surrounding consolidation of colleges
- Work on marketing programs of the University

Discussion Items:

Ideas/Next Steps:

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### Attendance: Present
Anthony Gregorio; Mark Kulp; Harold Baur; Alicia Hord; Kevin Graves; Cherie Trumbach; James Burgard; Amanda Green; Margaret Royerre; Ranzy Montet; Ivan Miestchovich; Michael Dauenhauer; Charles Taylor; Wendy Schluchter; Marla Nelson; Darrell Kruger; James Payne

### Agenda Items: No Agenda

### Discussion:

#### Information Items:
- Schedule build for Fall 2014 is currently underway. Matt Moore made a presentation on the scheduling policy and approaches to developing schedules.
- Summer school schedule instructions will be distributed later today or Monday.
- General Education Committee met for further discussion on streamlining the general education curriculum.
- Finished meeting with Deans and Chairs on specific program reviews
- Sent Dean Norm Whitley my responses to the Engineering Advisory Board questions regarding the ongoing discussions with respect to the potential consolidation of the College of Engineering and the College of Sciences.
- Dave Meredith made a presentation on the types of scholarships with respect to funding source to the Vice President’s and representatives from Academic Affairs and Business Affairs.
- Met with Deans Darrell Kruger and Kevin Graves regarding their thoughts on college consolidation. I have asked Deans Kruger and Graves to hold open forums to share their ideas and gather feedback on the potential for college consolidation.
- Met with Graduate Student Group to share information on the cost containment and revitalization efforts in Academic Affairs.
- Met with Human Resources regarding personnel decisions.
- Starting next week, an evaluation of Centers/Institutes along with Board of Regents funded initiatives will begin in terms of collecting institutional effectiveness plans required by SACSCOC as well as the development of a rubric to guide the assessment of Centers/Institutes and Board of Regents funded initiatives.

#### Discussion Items:

### Decisions Made:

### Ideas/Next Steps: Next meeting will be held on February 14, 2014.
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## Attendance
Present: Harold Baur; Darrell Kruger; Margaret Royerre; Michael Dauenhauer; Amanda Green; Kevin Graves; Cherie Trumbach; Gregg Lassen; Alicia Hord; Jim Burgard; Charles Taylor; Anthony Gregorio
Absent: James Payne; Maggie Roussel; Ranzy Montet; Mark Kulp; Derek Genuse; Wendy Schluchter; Marla Nelson; Ivan Miestchovich

## Agenda Items
- Discussion regarding Computer Hardware and Software purchases

## Discussion:
**Information Items:** Handout outlining the General Funds associated with the Office of Computing and Communications

Discussion Items: Same as above

## Decisions Made
The Committee agreed to present the President with the recommended “tiered” purchasing policy for Computer hardware and software.

## Ideas/Next Steps:

## Materials/Attachments:
Handout outlining the General Funds associated with the Office of Computing and Communications.

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