Mission / Purpose

Within the Office of Business Affairs, the Accounting Services / Purchasing Unit is responsible for the accounting, purchasing, and financial reporting for all University units including the collection, disbursement, recording, and reporting of all funds maintained by the University. It is the goal of this Business Affairs unit to efficiently process and report transactions in the most timely, responsive and transparent manner possible while adhering to the requirements of all state, federal and university laws, regulations and policies.

Other Outcomes/Objectives, with Any Associations and Related Measures, Targets, Findings, and Action Plans

O/O 1: Purchasing information
Electronic dissemination of basic Purchasing Information (Purchasing)

O/O 2: Effective and timely support
Effective and timely support for principal investigators to complete financial matters (Sponsored Programs Accounting)

O/O 3: Paperless office
Work towards becoming a more paperless office (Bursar, AR, AP, Contracts Admin)

O/O 4: Managing of receivables and collections
Decrease Receivables and Improve Collection Procedures, including Perkins Loan Program (Accounts Receivable)

O/O 5: Cost efficiency of operations
Maintain or increase cost efficiency of operations (All units)