University Committee on Courses and Curricula

Meeting Minutes – February 27, 2014

In attendance were:

Woohyun Cho, Adlai DePano, Kimberly Echols, Tony French, Dan Harper, Janice Janz, Florence Jumonville, Kevin Marti, Carla Penz, Vincent Prior, Cherie Trumbach

Not in attendance were:

Kazim Akyuzlu, AbdulRahman Alsamman, Jamie Blanch, Edward Garcia, Matt Moore, Bill Sharpton, Rajni Soharu, Richard Speaker

Minutes from the previous meeting on 2-19-14 were reviewed, there were no corrections, and the minutes were approved.

The following proposals were approved.

- ENEE 2582
- ENEE 3530
- ENGL 2258, 3394
- FTA 3510
- HIST History, BA
- JOUR 2791 Independent Study
- JOUR 2792 Independent Study
- JOUR 2793 Independent Study
- MURP 4711, 4700, 4400, 4070, 4660, 4160
- PLUS Urban Studies and Planning, BS
- FTA Theatre Arts, BA
- URBN 4165, 3100, 3200, 3300, 4000, 4603, 4001

The following proposals were approved pending the following changes, clarifications, or additions:

EE Electrical Engineering, BS
Please omit the word “only” in “A minimum grade of C or better is required…” sentence on page 3. This revision request is being made for clarification purposes.

ENCE 4316  
Sustainability Principles for Engineers  
Add

Please replace language regarding academic integrity and accommodations for students with disabilities with standard statements included on the UNO Course Syllabus Requirements document (attached). You may elaborate on these items.

FA 3850, 3550  
Fast Track

For consistency with other course descriptions in the catalog, please move the repeat limit to the end of the course description. “Six hours of studio work. FA 3850 may be taken three times…” Consider omitting “offered each semester.” If retained, please move to the last sentence of course description. “…for a maximum of 9 credit hours. Offered each semester.” This revision request applies to both course descriptions listed on the form.

HIST 3603  
History of New Orleans Music  
Add

Please replace language regarding academic integrity and accommodations for students with disabilities with standard statements included on the UNO Course Syllabus Requirements document (attached). You may elaborate on these items.

JOUR 2790  
Special Topics in Journalism  
Add

Please replace language regarding accommodations for students with disabilities with standard statement included on the UNO Course Syllabus Requirements document (attached). You may elaborate on this item.

The following proposals should be resubmitted with the following changes:

EDSP 1001  
Basic Sign Language I  
Add

1. For consistency with other course descriptions in the catalog, please consider omitting “offered each semester” or move sentence to the end of the course description.
2. For consistency with other course descriptions in the catalog, please omit “there are no prerequisites” sentence.
3. Please replace language regarding academic integrity and accommodations for students with disabilities with standard statements included on the UNO Course Syllabus Requirements document (attached). You may elaborate on these items.
4. Please rescan proposal with pages in the correct order and right side up.
EDSP 1002  Basic Sign Language II  Add

1. For consistency with other course descriptions in the catalog, please consider omitting “offered each semester” or move sentence to the end of the course description.

2. For consistency with other course descriptions in the catalog, please move prerequisites to first sentence in course description.

3. The second and fifth sentences appear redundant, please combine or omit one. ("second in a sequence" and “continuation of EDSP 1001”)

4. Please correct typo in last sentence - “aspects.”

5. Please rescan proposal with pages in the correct order and right side up.

EDSP 2001  Intermediate Sign Language I  Add

1. For consistency with other course descriptions in the catalog, please move prerequisites to first sentence in course description. The prerequisites should read as follows, “Prerequisites: EDSP 1001 and 1002, or consent of department.”

2. Please rescan proposal with pages in the correct order and right side up.

**Discussion Items**

EDSP 1001, 1002, 2001

It is noted that the transition of the sign language sequence from upper to lower level coursework may have an unintended consequence in that IDS students (who are required to take a certain number of upper level courses) may no longer enroll in these courses when offered at the lower level. However, the transition is in the best interest of all students, especially in light of general education requirements.

**Streamlined Course Drop Form**

It is the consensus of the committee that the form be amended to include a justification section. If a single course were being dropped using the Add Drop Change Course Form, a justification would be required.

**Catalog Usability**

There was a discussion related to the current accessibility and format of the course catalog. There are numerous ways to access the catalog (Homepage/Resources/Course Catalog; Homepage/A-Z, Course Catalog; Homepage, A-Z, Registrar’s Office/University Catalog; WebSTAR, etc.). It was suggested that old catalogs be grouped in an archive so that they were accessible, but the current catalog would stand out. Faculty, staff, and students have different experiences when logged into WebSTAR. The committee’s student representative indicated that within WebSTAR he is forced to used the “search
for classes” option, rather than the “browse course catalog” option. The usability of the catalog for current and prospective students is critical. It was the consensus of the committee that efforts need to be made to make it more user friendly.

Concentration Question

There were two questions related to a specific COBA program’s concentration. The major is 33 credit hours, therefore a 9 credit hour concentration does not meet BOR requirements of a minimum of 30% of the major. A fourth course could be added, but is already part of the existing major. The degree requirements template will be submitted to Academic Affairs so that a judgment may be made.