The rules governing the classification of undergraduate students are:

a. Freshmen: Students having fewer than 30 hours of credit (0 – 29.99).
b. Sophomores: Students having at least 30 hours of credit (30 – 59.99).
c. Juniors: Students having at least 60 semester hours of credit (60 – 89.99).
d. Seniors: Students having at least 90 semester hours of credit (90+).

**Code of Student Conduct**

Please refer to the following link:


**Concurrent Registration**

A student registered at UNO may not automatically receive degree credit at UNO for any work taken concurrently at another college or university or by correspondence study. Any work taken concurrently at another college or university would be subject to UNO's transfer articulation policies and evaluation criteria. Students must have approval from their college dean before seeking concurrent enrollment.

**Contact Information**

Students are responsible for accurately maintaining their demographic contact information via the University's web portal – WebSTAR. The University considers each student's school/UNO email address as the official, formal contact point. All official university correspondence will be sent to this address. Students should further maintain their physical addresses via WebSTAR as there are periodic occasions when students will be contacted via USPS. The University will consider all correspondence mailed to a student at their email or physical address currently on file to have been received unless it is returned to the sender.

**Credits and Semester Hours**

In accordance with Federal guidelines, The University of New Orleans defines a credit hour as (a) the amount of student time investment that reasonably approximates one hour of classroom or direct faculty instruction and a minimum of two hours out of class student work for approximately fifteen weeks for one semester or (b) at least an equivalent amount of work as outlined in (a) for other academic activities as established by the University including laboratory work, internships, practica, studio work, and other academic work leading to the award of credit hours. In accordance with commonly accepted practices in higher education, UNO operates on a 50-minute hour for this definition.

For each course, the course syllabus will document the amount of in-class (or other direct faculty instruction) and out-of-class work required to earn the credit hour(s) assigned to the course. Out-of-class work will include all forms of credit-bearing activity, including but not limited to assignments, readings, studying, observations, conducting research, writing, and musical practice.

*Where available, the university grants academic credit for students who verify via competency-based testing, that they have accomplished the learning outcomes associated with a course that would normally meet the requirements outlined above (e.g. AP credit, CLEP, and departmental exams).*

**Credit for Armed Services Courses**

Many military educational programs are not directly usable in university degree programs because the focus is too narrow and pragmatic. On the other hand, some service schools provide instruction which may be equated with university work.

When the student presents the Office of Admissions with an official record of completion of a course at a service school, a notation will be made on the student's evaluation sheet in accordance with the recommendation of the Guide to the Evaluation of Educational Experiences in the Armed Services prepared by the American Council on Education. Credit for such courses may or may not be applicable toward the student's degree program; this will be determined by the student's Dean.

**Credit for Correspondence and Extension Work**

Each college fixes the amount of degree credit it will accept in correspondence or extension courses. In no case