UNIVERSITY OF NEW ORLEANS (UNO)

BIOLOGICAL SAFETY

INSTITUTIONAL BIOSAFETY COMMITTEE (IBC)

• About the IBC
• Research Project Registration
• Registration Forms & Instructions
• Registration Deadlines
• Committee Meeting Schedule
• Reviewer Forms
• Project Approval and Updates
• Questions

About the Institutional Biosafety Committee (IBC) of the University of New Orleans (UNO)
The Institutional Biosafety Committee serves as the Institutional Biosafety Committee for the University of New Orleans, as required by the NIH Guidelines. The committee is advisory on matters relating to the safe handling, transport, use and disposal of biological materials, including recombinant DNA molecules, on the UNO campus. The committee reports to the Vice Chancellor for Research (vcresearch@uno.edu)

Research Project Registration

In order to maintain safe conditions and regulatory compliance in research areas, work done with any of the following biological materials must be registered with the IBC:

• Human materials (e.g., human cell lines; blood or blood products; any body fluids contaminated with visible blood; any tissues)
• Any plant, animal or human pathogen
• Transgenic animals (use or creation)
• Transgenic plants
• Nonhuman primate materials
• Biotoxins
• Wild mammal materials
• Recombinant DNA (even work that is exempt from the NIH Guidelines must be registered*)
• Vertebrates
• Selected agents as defined by the Center for Disease Control (CDC)

* The University is responsible for ensuring that all rDNA research, irrespective of funding source, is conducted "in full conformity with the provisions of the NIH Guidelines". To ensure compliance with the Guidelines, campus policy requires that all rDNA work must be registered with the IBC. Penalties for University/Principal Investigator noncompliance may result in: (i) suspension, limitation, or termination of NIH funds for rDNA research at the university, or (ii) a requirement for prior NIH approval of any or all rDNA projects at the University.
Registration Forms & Instructions
The following instructions and Research Project Registration Forms are electronic and located on this site. Please note that previous versions of registration forms will no longer be accepted.

- FORM 1 - General Information (must be completed)
- FORM 2 - rDNA
  - FORM 2A - rDNA Section A Non-Viral Host Vector Systems
  - FORM 2B - rDNA Section B Commercial Viral Host Vector Systems
  - FORM 2C - rDNA Section C Non-Commercial Viral Host Vector Systems
  - FORM 2D - rDNA Section D Large Scale Fermentation
- FORM 3 - Pathogens
  - FORM 3A - Pathogens Section A Human and Animal
  - FORM 3B - Pathogens Section B Plant
  - FORM 3C - Pathogens Section C Insects or Arthropods under Permit
- FORM 4 - Biotoxins
- FORM 5 - Human Materials/Nonhuman Primate Materials
- FORM 6 - Work Involving Vertebrates
- FORM 7 - Work Involving Whole Plants
- FORM 8 - CDC Regulated Select Agents

Registration Deadlines
The IBC meets approximately once per month during the academic year. In order to ensure review of your research project at the next committee meeting, complete registration information must be submitted one week prior to the meeting. Please check the calendar on this site for committee meeting dates and times.

Project Approval and Updates
Once a project has received approval from the IBC, an approval letter and a copy of the final registration documents will be sent via e-mail. **The project registration will be valid for five years from the date of approval.** If work is continuing beyond that time, new project registration forms will need to be submitted.

During the five year approval administrative updates should be made by e-mailing ibc@uno.edu. The update request should include what needs to be updated (i.e. personnel changes, room changes, etc.) along with the title of the project and the original approval date. Project updates will not extend the original five year expiration of the project.

Questions
If you have questions about the IBC or research project registration, please email the [Institutional Biosafety Committee](mailto:ibc@uno.edu) at ibc@uno.edu.