REQUEST TO ADD, DROP, OR CHANGE A COURSE

Departmental Prefix: EDFR
Existing Course No. (if applicable) 6430 Cr. Hrs. 3
Add "G" No. (if applicable) Cr. Hrs. ___
(For Academic Affairs)

ADD A COURSE (Please proceed to page 4.)
Course Title:

DROP A COURSE (Please proceed to page 8.)

CHANGE A COURSE (Check all that apply, then proceed to page 9.)

Course Title
From: Psychological Foundations of Education
To: Lifespan Human Growth and Development

Prerequisite/Description

Credit Hours
From: credit hours
To: credit hours

Course Number (include department prefix/course number)
From: EDFR 6430 Existing course number
To: EDGC 6420 New course number

Insert "G" number (if applicable)
Other (Please indicate below)

Non-substantive Use this page for signatures only. Please describe requested change(s) in the box provided on page 3.

Semester/Year for which change is requested: Spring/2013
Approved effective date: (To be completed by Academic Affairs)

Recommended abbreviation for class schedule (include spaces, ONE LETTER per box)

LIFE SPAN HUMAN GRO

Contact hours per week (complete only the Fall/Spring box—see instructions)
Fall/Spring (to be completed by department) Summer (to be completed by Academic Affairs)

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<th>Recitation</th>
<th>Seminar</th>
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1 Effective as of February, 2009.
2 You may NOT use a course number that has been used previously with the exception of a course number for a one-time waiver that is more than five years old.
For a request to drop or change, where is the most recent description (current .pdf catalog version)?

List all courses and curricula affected by this request. Submit request for other changes concurrent with this request.

Other departments or units affected by this action. Supply additional information, if needed, on a separate sheet.

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Signatures constitute approval. Signatures by the department chair and the courses and curricula committee chairs certify that the proposal was discussed and approved by a majority of the voting members of the department or committee.

Department Chair

2/27/2013

Campus Courses and Curricula Chair

2/27/2013

College Courses and Curricula Chair

2/27/2013

Graduate Dean

2/27/2013

(Courses numbered 4000-7999)

2/27/2013

Provost

MAR 1 1 2013

Date

Date

Date

Date

Date

Date

Please proceed to the section below that applies to the action that you are requesting, and provide the appropriate information.

Be sure to describe additional work for graduate credit, if applicable.

You need to print and to submit ONLY THOSE PAGES that are relevant to your request. Please submit 15 copies to Academic Affairs.
Non-Substantive Changes Only

Please describe requested change(s) in the field below.

Change the course number from EDFR 6430 to EDGC 6420 to reflect the program of study for CACREP accreditation.
Dropping a Course

Justification

(Please insert course number ["xxxx/xxxxG" if applicable] and title, credit hours, and justification in the appropriate spaces.)

Justification:

Please note: if there is a "G" course, simply append the “G” number to the other course number, as illustrated above.
Changing a Course

Present catalog description:
(Please insert current course number "xxxx/xxxxG" if applicable) and title, credit hours, and catalog description in the appropriate spaces—including prerequisites.)

EDFR 6430 Psychological Foundations of Education .

Application of principles of human growth and development to education.

Please note: if there is a "G" number and the requested change is the same for both courses, simply append the number of the "G" course to the first number, as illustrated above. If the changes are not the same, please use a separate form for the "G" course.
EDGC 6420 Lifespan Human Growth and Development  3 cr.

Proposed Catalog Description:
Application of principles of human growth and development to counseling.
Justification:
(Please type in the space provided below.)

The new course title and number reflects the CACREP accreditation and the Louisiana licensing class requirements that counseling graduates must have a counseling class in Human Growth and Development.
Adding a New Course

Course description for a new course

(Please insert course number ['xxxx/xxxxG' if appropriate] and title, credit hours, and catalog description in the designated spaces below. You may NOT use a course number that has been used previously with the exception of a number for a one-time waiver that is more than five years old.)

CR.

Please note: if there is a “G” number and the course description is the same for both courses, simply append the “G” number to the other course number, as illustrated above. If the “G” number has a different description, please use a separate form.
Justification and explanation for a proposed course, including information about:

- Why the course is needed
- How often the course will be offered
- Any enrollment or curriculum restrictions
- Anticipated enrollments
- Any additional personnel, equipment, or facilities required (if none, indicate 'No additional personnel, equipment, or facilities will be needed.')

(Please type in the space provided below.)
Sample syllabus for a proposed course

(Please type, or insert, a sample syllabus in the space provided below. Remember to describe the work required for graduate credit, if applicable.)
Selected bibliography for a proposed course

(Please type, or insert, a bibliography in the space provided below.)