Log in to WEAVE
UNO Home Page > Faculty and Staff > WEAVEonline
http://www.uno.edu/academicaffairs/ie/weave.aspx
Use UNO user ID (jsmith, omit the @uno.edu) and password
Chrome, Firefox, Internet Explorer browsers are supported

Home Page
Note announcements and deadlines in the Local News section
Cycle will default to our current academic semester
Select entity from drop down menu
Biological Sciences (department) Biological Sciences, B.S. (academic program), Student Health Services (service unit), Graduate School (administrative unit), Midlo Center (center)

Navigation
Drag mouse over Assessment button in top main menu
Select Mission, Outcomes, Measures, etc. to review your plan
Click on left-hand side arrow buttons to expand descriptions and view detail

Fall 2014 Cycle
Drill down on each measure
Click “add finding” and enter summary of finding for that measure
Drag mouse over Assessment button in top main menu, select Document Management
Upload supporting documentation, click “edit document connections,” link to finding
Return to Assessment Summary page by clicking “goals” “outcomes” or “measures”
Drill down on measure again
Click “add new action plan” and enter closing the loop plan based on data collected

Spring 2015 Cycle
Review IE plan – outcomes, measures and targets
Make revisions as needed to ensure quality components
To add, click “add” in appropriate section
When adding measures, make sure to “select related outcome”
To revise, drill down on each component and click “edit” and save changes as “final”
To delete, contact weave@uno.edu

Resources
IE website: http://www.uno.edu/academicaffairs/ie
WEAVE Introductory Training PowerPoint presentation
WEAVEonline Tutorial (in software, select Help > Getting Started)
Select “Help for this Page” button on any page within the software

Questions, Concerns and Comments
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