

Transferring to UNO

The UNO Transfer Student

Over 4,000 students transfer to the University of New Orleans each year. Approximately half are traditional age college students who want to continue their college experience on the UNO campus. The other half are adult students, many with families and careers. They have accepted the challenge of pursuing their education while balancing these important personal and professional commitments.

UNO understands that transfer students have varying academic and social needs, and we strive to accommodate those needs. That's why UNO offers a broad range of evening and Saturday classes, as well as our summer sunrise and mini-session classes. In addition, we offer programs and classes at three separate campuses in the New Orleans metropolitan area, and at satellite locations on the Westbank and the Northshore.

A Transfer Student Open House is presented each semester — in the fall and in the spring. Students seeking information about admission requirements, financial aid, campus services and academic counseling are encouraged to attend. Contact the Office of Admissions at 504-280-4 UNO (4866) for more information.

Every semester UNO offers a Transfer Student Orientation to make the adjustment to campus both pleasant and successful. Our faculty and staff are available during their regular office hours and by appointment to give you the extra attention you may need. Approximately 60 percent of UNO's graduates began here as transfer students.

Why Choose UNO?

You may already know that the University of New Orleans offers affordable tuition and payment schedules. But did you know that:

- UNO has a superior record in placing graduates in medical and dental school
- UNO has been admitted to the ranks of the "Urban 13" — a consortium of the best urban universities in the United States
- The Lester E. Kabacoff School of Hotel, Restaurant, and Tourism Administration is among the top 15 programs of its kind in America
- UNO offers the only Naval Architecture and Marine Engineering program in the South and is one of only 5 nationally
- UNO's Political Science department ranks in the top 20 in the U.S.
- UNO's College of Education and Human Development is one of the largest graduate Colleges of Education in the state — preparing tomorrow's teachers and leaders today

We invite you to visit our campus and meet the UNO community to find out if UNO is the right choice for continuing your education. **To arrange for a campus visit, please contact the Office of Admissions at 1.800.256.5-UNO or 504.280.4-UNO (4866).** You may also schedule your visit on the web at www.uno.edu/~admi.



UNIVERSITY of
NEW ORLEANS

Transfer Student Information

To transfer to the University of New Orleans, you should apply for admission at least one semester before you wish to enroll. You'll need to submit your application fee as well as complete, official transcripts from each college and university you have attended. If you are enrolled at another college when you apply to UNO, please have your transcripts sent when you apply. Then follow up with supplementary records at the close of the semester.

The Office of Admissions will evaluate your academic work taken at other institutions for general university purposes. A complete transfer credit evaluation will be mailed to you once you are admitted and all official transcripts are received. The dean of your major college will determine which credits will be accepted towards your UNO degree. If you receive transfer credit for English 1158, you will need to validate that credit by passing the English Proficiency Examination for Transfer Students. You must take the exam during your first two regular semesters of enrollment at UNO.

You must have at least a 2.0 (C) average on total college work attempted. If you have less than a 2.0, in many cases you may be considered for admission on academic probation. You may earn a maximum of one-fourth of your degree through a combination of CLEP, Advanced Placement Tests, Advanced Standing Exams, bypass credit, non-traditional credit, or correspondence study. Consult our "Credit Where Credit is Due" brochure for more details.

"Transferring to UNO gave me the opportunity to become involved in campus life, while enabling me to meet many different people."

—Brian Davis
Slidell, LA
Junior, Accounting

"After having a friend go through the process of transferring to UNO with such ease, I knew that the process would be easy for me too; plus, I'm getting the added benefit of an excellent biology program, which is preparing me for medical school."

—Lynell Hollingshed
New Orleans, LA
Junior, Biology (Pre-Med)

Students transferring into UNO who have completed at least 12 hours of course work while earning a 3.25 cumulative grade point average are invited to join the University Honors Program. Chartered in 1982, the Honors Program provides outstanding students with academic opportunities designed to meet their interests and abilities. Membership in the Honors program enables students to explore more areas within their major and to develop research skills necessary for post-baccalaureate studies. By earning 30 hours of Honors credit and completing a Senior Honors Thesis, students graduate with the university's highest distinction, University Honors and Honors in their major. Transfer students, upon evaluation, can apply up to 15 hours of previous course credit from their former university's Honors program.

University Honors students are invited to join the Honors Council — the Honors Program's official student organization. Members of the Honors Council participate in fund raising and social events such as bake sales, film festivals, and the annual Honors Convocation. The Council also attends regional and national Honors conferences held throughout the year. **For more information or an application, contact the University Honors Program at Earl K. Long Library, Room 301, UNO Lakefront Campus, telephone 504.280.7008/1166, e-mail HonorsProgram@uno.edu, or www.uno.edu/~honors**

Application Checklist

- 1. Submit your application for admission and application fee by:
July 1 for the Fall Semester
November 15 for the Spring Semester
May 1 for the Summer Semester
(Applications may be accepted after these priority dates, but an additional \$30 late fee will be assessed.)

- 2. Request official transcripts for all college work attempted. If you have completed fewer than 18 non-remedial college credit hours, please request official ACT/SAT scores and a high school transcript. For ACT scores call 319.337.1270 or visit www.act.org. For SAT scores call 609.771.7600 or visit www.collegeboard.com.
UNO's ACT code is 1591, and our SAT code is 6379.

- 3. To be considered for financial aid, complete and return the Free Application for Federal Student Aid (FAFSA) www.fafsa.ed.gov. Contact the UNO Office of Student Financial Aid at (504) 280-6603 for deadlines. UNO's Title IV school code is 002015.

Most Frequently Asked Questions

- Q. Are transfer students from two-year, regionally accredited colleges admitted?**
A. Yes.
- Q. What standardized tests and scores (ACT/SAT) are required for transferring?**
A. If you have less than 18 semester hours of non-remedial courses, the ACT or SAT I is required with acceptable scores defined as a composite score of 20 on the ACT or 950 on the SAT I.
- Q. Are official transcripts from all previously attended institutions, including high school, required?**
A. Only college transcripts are required, unless you have fewer than 18 non-remedial semester hours completed and you have not satisfied the required test score for freshman admission.
- Q. Will an associate degree improve the likelihood of admission?**
A. At the current time no, unless UNO has entered into an articulation agreement with your home institution.
- Q. Are transfer students currently on academic suspension from their last college or university eligible for admission?**
A. Sometimes, depending on the grade-point average as calculated by our transfer credit evaluators.

Q. What maximum number of hours can be transferred from a two-year college? From a four-year college?

A. All credit from a regionally accredited college or university will be considered for transfer. The extent to which these credits will be used for degree purposes will be determined by the dean of your respective degree program. Only one-half of the total number of hours required for the bachelor's degree can be transferred from a two-year college. Since a candidate for a bachelor's degree must earn at least 30 semester hours of credit in the college from which the degree is to be earned and since 120 semester hours is the minimum for any degree, it could be determined that 90 semester hours is the usual maximum number of hours that can be transferred from another college.

Q. What minimum number of credit hours must a transfer student earn to receive an associate degree? A baccalaureate degree?

A. No associate degrees are granted. At least 30 semester hours must be completed in the program of study at UNO to receive a baccalaureate degree.

Q. How is the grade-point average for transfer credit calculated? How are the following grades treated: "P," "W," "I," "No Credit," "Satisfactory," etc.?

A. All courses attempted, even if repeated, are counted in the GPA on a 4.0 scale. Under this system, a grade of "A" equals four quality points; "B" = three; "C" = two; "D" = one, and "F" = zero. The symbols "+" and "-" are disregarded. Any special grade assignments (P, W, U, I, No Credit, Satisfactory) are not included in GPA calculations. "WF," however, is counted as a failure.

Q. Are all attempted courses used in calculating a transfer's cumulative average for admission? Any exceptions?

A. All attempted hours are used in calculating a GPA.

Q. When a course is repeated, how is the grade used in the calculation of the grade-point average?

A. All attempts are included in the GPA, not just the best attempt.

Q. If course credit was earned at an institution awarding credit in quarter hours, how will the credit be calculated?

A. The number of quarter hours multiplied by $\frac{2}{3}$ equals the number of semester hours.

Q. Who determines degree credit for transfer courses? How are course equivalencies determined?

A. Transfer credit evaluators in the Office of Admissions review catalog descriptions to determine course equivalencies. Transfer tables of equivalencies have been created for many institutions. If course equivalencies are unclear from descriptions, the Office of Admissions contacts academic departments to make equivalency assessments. The extent to which specific courses are used for degree credit is determined by departmental or college representatives within the respective programs.

Q. How are transfer courses with “D” grades considered?

A. “D” grades transfer for general university purposes. Individual colleges may elect not to use “D” grades in a student’s major or for specific college requirements.

Q. Are competency tests required on courses completed with satisfactory grades from regionally accredited institutions?

A. A competency test is required for credit in English 1158 (English Composition). Competency exams are also required for some business courses if the courses were taken at the lower level (freshman/sophomore) at the previous institution but offered at the junior/senior level at UNO.

Q. What limits exist on credit gained by non-traditional means?

A. Credit from all forms of advanced standing examinations and from bypass credit cannot exceed 30 hours. Each college sets the amount of degree credit it will accept in correspondence or extension courses. At the current time the University does not grant credit for experiential learning portfolios. Formal education programs sponsored by non-collegiate organizations (business, industry, government, voluntary, and professional agencies) may be awarded credit if recommended by the American Council on Education.

Q. How are courses from non-traditional systems evaluated?

A. The Office of Admissions assesses credit for general University purposes according to the American Council on Education guidelines. Individual colleges and academic departments assess whether this general University credit applies toward a particular degree program.

Q. Is credit accepted from non-accredited institutions?

A. Generally, no.

Q. Is credit granted for course work completed at technical, vocational, or proprietary schools?

A. No.

Q. Is there an option concerning catalog degree requirements?

A. Any exceptions to catalog degree requirements are appealed to the dean of the college and forwarded to the Office of Academic Affairs for final approval. You may elect any catalog in force during your enrollment at the University, provided enrollment is continuous. If you break an enrollment for five calendar years, you may not elect a catalog earlier than the one in force at the time of re-entry. Under no circumstances may a catalog more than ten years old be used.

Q. What non-collegiate sponsored courses are accepted for transfer credit?

A. Only those recommended by the American Council on Education.

Q. What is your institution's process for appealing decisions concerning transfer of credit and other articulation matters?

A. Appeals regarding transfer credits are processed through the dean of the respective program in conjunction with the Office of Admissions.

Q. Must I take the English 1158 proficiency exam?

A. Yes, if you are given transfer credit for English 1158, unless you already have a U.S. bachelor's degree or earned a score of "5" on the college board advanced placement English composition exam.

Q. When will my credits be evaluated?

A. Usually your transfer credit evaluation is mailed with your admission letter. If you apply very close to registration, your evaluation will be mailed to you within 30 days of the beginning of the semester.

Q. Who should I talk to if I have questions about my evaluation?

A. Contact the evaluator whose name appears on the first page of your evaluation. Questions regarding the applicability of your transfer credit to your specific degree program should be referred to your college dean's office.

Q. What if my course does not have an exact UNO equivalent?

A. UNO course numbers appear on your evaluation when there are exact equivalents. Courses listed by title may not have an exact equivalent but are still considered transferable for general University purposes. You should check with you academic advisor to see which of your non equated courses can be applied toward your degree.

Q. Who will help me with course scheduling and degree planning?

A. Contact your academic advisor if you have questions about course scheduling and degree planning. Your college dean's office can put you in touch with your academic advisor.

Q. What kind of on-campus housing facilities are available?

A. Housing options include Privateer Place, an apartment-style community, with four-bedroom, two-bedroom, and efficiency models. Laundry, swimming pool, hot tub, volleyball court, and club room facilities are on-site. Call 504.282.5670 for more information. If you prefer more traditional dormitory living, our eight-story co-ed residence hall, Bienville Hall, is available for single students. Lafitte Village is our one- and two-bedroom apartment complex for married students. For more information call 504.280.6585.

Q. What student financial aid programs are available? Who on UNO's campus should be contacted for information about financial aid?

A. All types of financial aid are handled through the Office of Student Financial Aid and Scholarships, 504.280.6603. Financial need is determined by information provided on the Free Application for Federal Student Aid (FAFSA). The following forms of financial aid are available at UNO: Pell Grants, Supplementary Educational Opportunity Grants, Perkins Student Loans, College Work-Study Programs, State Student Incentive Grants, and the Federal Family Loan Programs, i.e., Stafford, Unsubsidized, and Parent Loans. UNO also awards over \$1.5 million in scholarships. For specific information about scholarships, you may contact the Coordinator of Scholarships at 504.280.3191. Employment opportunities are available through various University departments and offices.

Q. Are there special programs or services which encourage the enrollment of the disabled?

A. Yes. UNO provides accommodations for students with disabilities. A coordinator for students with disabilities interacts with all academic and student service units to educate faculty on relevant issues and respond to student needs. Contact the Office of Disability Services at 504.280.7327 for more information.

The University of New Orleans welcomes transfer students. If you have further questions about transferring to UNO, please call or write to:

University of New Orleans
Office of Admissions
Lakefront
New Orleans, LA 70148
504.280.4-UNO (4866) or 1.800.256.5-UNO
Fax: 504.280.5522
Web site: <http://www.uno.edu>

"I decided to transfer to UNO while stationed overseas. The process was much easier than I expected and I couldn't be happier with my decision to attend UNO."

—Jeff Hazen
Bossier City, LA
Junior, Secondary Education



College of Business Administration

504.280.6241

College of Education and Human Development

504.280.6251

College of Engineering

504.280.6327

College of Liberal Arts

504.280.6266

College of Sciences

504.280.6303

College of Urban and Public Affairs

504.280.6277

College Life

504.280.6588

General Studies

504.280.6566

Metropolitan College (Non-Degree)

504.280.7100

Registrar

504.280.6216

Student Life

504.280.6222

Important UNO Telephone Numbers

Admissions

504.280.4-UNO (4866); 1.800.256.5-UNO;
Fax 504.280.5522

Bursar

504.280.6489

Career Development

(for on- and off-campus employment)
504.280.6225

Student Financial Aid and Scholarships

504.280.6603

University Honors Program

504.280.7008

Housing, On-Campus

504.280.6585

Privateer Place Apartments

504.282.5670

